

Meeting Minutes

Project Name: IPRS	Doc. Version No: 1.0	Status: Final	Date: 09/10/2003
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Meeting Name: IPRS Core Team Meeting
Facilitator: Rick Olson, DMH
Scribe: Evelyn Woodard
Date: 09/10/2003
Time: 10:00AM TO 1:00PM
Location: Crossroads, Conference Room 3

Attendees

Name
IPRS Core Team

Agenda

Item No.	Topics
(1).	Division and EDS Review
	Request approval of September 3 rd meeting minutes. Questions or comments regarding the September 5 th checkwrite, preparations for the September 12 th checkwrite.
	Review results of the previous Checkwrite, noting problems researched, solved or still being researched and checkwrite summary report.

Item No.	Topics	
		Bug Central Status, review status of action items and issues related to support pilot Area Programs, key CSR's.
		IPRS Operations Support: File Maintenance, Security and Help Desk
(2).	Pilot Area Programs and Others	Area Program Checkwrite Status – follow-up on the checkwrite cycle for September 5, 2003; preparation for September 12, 2003 checkwrite. Follow-up on action items from last meeting.
		Specific agenda items, review status of TPA submissions. Other Area Program questions or comments. Concluding remarks from DMH and/or EDS.
(3).	Miscellaneous	Other IPRS related topics for discussion.

Item No.	Topics
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1.	Administration Notes (Division and EDS review):
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General Discussions and Questions:

Mecklenburg County received 838 denied claims as the result of insufficient budget (EOB 8505). DMH IT Services stated that the Area Program thought there was \$3 million dollars available under Child DD to cover claims submitted. Betty Cogswell will have Mecklenburg County contact the Budget Office regarding their insufficient budget issue.

Regarding Bug Central, there are four bugs in customer review (193731, 198005, 211362 and 211452) and two bugs in process/working (209198 and 211784). DMH IT Services and EDS will meet this week to discuss CSR's impacted by the HIPAA freeze and to evaluate changing the system.

DMH IT Services will perform follow-up procedures with the Controllers Office regarding their participation during the first weekly Core Team Meetings on a monthly basis. The Area Programs requested the Division to include someone from the Controller's Office to discuss/review issues.

As the result of the merger, Wayne County and Duplin Sampson Lenoir (Eastpointe) will continue to use their existing mailboxes, but will submit only one TPA for Eastpointe. DMH IT Services will meet this week to make recommendations regarding Davidson County and Piedmont County. Davidson County and Piedmont County merged, but has not submitted their TPA.

DMH IT Services iterated that Maryland created a standard authorization form (42CFR, Medicaid consent) to be used by all Area Programs for billing State services (Medicaid and IPRS) approximately 1-½ years ago. Betty Cogswell will contact Foothills to determine if the Area Program submitted the form requesting Medicaid consent when billing client services (Retro-fit Medicaid, business policy issue (HIPAA)).

DMH IT Services stated that budgets have been loaded into NCAS. DMH IT Services stated the criteria for 6Q will not be established until October. Budget for 5A will remain open so that adjustments may be processed (August 18th); any adjustments processed after this will apply to 6Q (first checkwrite in October). Joie Fleetwood informed Cheryl McQueen that she could change the budget extension file to make it appear as if claims paid from 6Q rather than 5A.

Item No.	Topics
2.	<p>Review Results of the Previous Checkwrite:</p> <p>Please review attached checkwrite summary report.</p> <p>CSR Prioritization:</p> <p>DMH IT Services and EDS will meet this week to discuss CSR's impacted by the HIPAA freeze and to evaluate changing the system.</p> <p>Operations Support (File Maintenance, Security, Help Desk):</p> <p>Deborah Merrill has not received Riverstone's response yet. Duplins Sampson Lenoir has reported eligibility discrepancies (Betty Cogswell).</p>

Item No.	Topics
3.	<p>Administration Notes Continued:</p> <p><i>Note: Jay Dixon of the Controllers' Office will be joining the IPRS Core Team meetings on the first Wednesday of each month. He will be addressing area program questions/concerns. Jay's first meeting using the new schedule will be October 1. Finance Officers are welcome to participate in the discussions with Jay.</i></p> <p>10:30am Conference Call to Area Programs: Area Program checkwrite status, discuss preparations, questions and concerns.</p> <p>Art Harris is reviewing/finalizing the Healthchoice memo. The outstanding issue regarding case management has been raised and noted. Betty Cogswell informed the Area Programs that the Healthchoice memo should go to ELT for approval sometime this week. A memo reflecting the description of issues surrounding jail diversion was forwarded to Lisa and Phillip Hoffman for review. Rick DeBell informed the Area Programs that the jail diversion memo should go to ELT for approval sometime this week.</p> <p>DMH IT Services and EDS informed the Area Programs that had not submitted their TPA's. DMH IT Services iterated that the Area Programs must forward their TPA's to EDS as quickly as possible.</p> <p>Pathways raised an issue regarding missing ICN's on their 835 RA (no ICN number to match-up transactions). The Area Program will contact the MRS department to resolve their issue. DMH IT Services stated that ICN's will not show up on the Medicaid Remittance Advice.</p> <p>Guilford County raised an issue regarding discrepancies in the array of services (YA237 procedure code: service definition is incorrect but cross-walk is correct).</p> <p>Mecklenburg County and Durham County are working with their software vendor (BCMS) to shorten the time required to build their 837-files.</p> <p>Betty Cogswell will forward the Provider Training agenda and the directions to the training facility to the Area Programs this week. Betty will need to know which Area Programs (and the number of people from each) will be attending the Provider Training in Sanford by Tuesday, September 16th.</p> <p>Eastpointe raised an issue regarding their denied Medicaid claims (UB92 Specialized Therapeutic Leave). The Area Program's denied Medicaid claims have been an on ongoing issue since August 2002; no resolution has been given at this point. EDS will perform follow-up procedures with the Provider Services Department (Christie Harris) immediately. Guilford County stated that EDS could use their denied claims to perform research/analysis surrounding the UB92 Specialized Therapeutic Leave issue.</p> <p>New River raised an issue surrounding intern and residence. Betty Cogswell informed the group that the Regulatory Group is reviewing the issue: checking Pioneer to determine how to process these types of claims. The Area Program stated that the doctors' numbers are showing up on the claims and that the claims are routing to Medicaid instead of IPRS. Betty Cogswell, Art Harris and Rick DeBell will perform follow-up procedures regarding the issue.</p>

Action Items

Item No.	Open Date	Description	Assigned To	Comments	Status	Target Date
AI1.	7-23-03	DMH IT Services will perform follow-up procedures regarding jail diversion allocation.	Betty Cogswell Rick DeBell			
AI2.	8-20-03	DMH IT Services will perform follow-up procedures regarding Healthchoice (memo has not been signed by Phillip Hoffman).	Betty Cogswell Rick DeBell			
AI3.	9-10-03	EDS will perform follow-up procedures with the Provider Services Dept. regarding UB92 Specialized Therapeutic Leave.	Joyce Sims Christie Harris			
AI4.	9-10-03	DMH IT Services will perform follow-up procedures regarding intern and residence (Pioneer) for Area Program, New River.	Betty Cogswell Rick DeBell Art Harris			

Issue Items

Item No.	Open Date	Description	Assigned To	Comments	Status	Target Date
II1.						